

Artist's Name

Consignment (or Loan) Document

Date

Name of consignee (person consigning or borrowing the work)

Address of consignee

Phone Number of consignee

Items:

Artist Name

Title of Work

Medium

Size, Edition Number, Date Retail Price

Net to Consignor

(include frame if applicable)

Upon acceptance of the artwork, *Consignee* agrees:
Consignee will be responsible for the above work from
(date) to (date).

Consignee will be responsible for all shipping costs as
well as the insurance of the work.

Upon the sale of the work, *Consignee* will make payment
to (Artist) in full within 30 days.

Consignee will assume full responsibility for the condition
of the work while it is in their care. Should damage occur,
(Artist) will be paid the listed net price within 30 days.

email address

mailing address

phone number